

From: UM Research Listserv
To: RESEARCH-L@LISTSERV.MIAMI.EDU
Subject: Mellon CREATE Grants Program Call for Proposals: Deadline 5/19/17
Date: Tuesday, April 11, 2017 1:18:49 PM
Attachments: [The Mellon CREATE Grants Program First Call for Proposals.docx](#)

The Mellon CREATE Grants Program

Program Description, Goals, and Objectives

Supported by a significant grant from the Andrew W. Mellon Foundation as well as the University of Miami College of Arts and Sciences and UM Libraries, the [Mellon CREATE Grants Program](#) ("MCGP") is designed to enhance learning and engagement at UM by encouraging and facilitating close collaboration and resource-sharing. Specifically, awards made under this program are intended to promote the integration of the University of Miami's Libraries and Lowe Art Museum's ("UMLLAM") permanent collections holdings into object-centered teaching, learning, and scholarship.

Overseeing MCGP is a new working group devoted to **Cultural Resources, Engagement, Academics, Technology, and Enrichment** at the University of Miami. Information regarding CREATE including its charge and composition can be found on the [MCGP website](#). Over the course of the next four years, MCGP will award six to eighteen grants ranging in amounts generally from \$2000 to \$6000 each year (nonconforming requests for larger amounts will be considered pending availability of funding). Calls for proposals will be issued in the fall, spring, and summer. Support will be awarded on a rolling basis until all funds for a given year are depleted.

First Grant Award Timeline

Application Deadline for spring 2018 academic term funding: Friday, May 19, 2017

Award Notification: Friday, June 30, 2017

Funding Period: June 30, 2017-May 9, 2018

Eligibility

The following are eligible to apply for funding under the MCGP:

- Regular faculty and full-time research faculty members with twelve- or nine-month appointments.
- Faculty in Practice, Adjunct, Visiting or Affiliated Faculty, and Lecturers.

CREATE committee members *may not* apply for MCGP funding under this program when they are actively sitting on the committee. They may, however, apply after their term of service has ended.

Please note that prior MCGP funding recipients must wait a full calendar year before applying again for support.

Application Process

Funding awards will be made according to a mandatory standardized application process. All applications will be reviewed by CREATE, a subcommittee of which will evaluate all applications and propose awardees as well as funding levels based on the strength of submissions. The full CREATE committee will vote on these recommendations by simple majority.

Application Requirements

Applications should only contain information pertinent to *this* project and application. Please keep in mind that reviewers are not subject matter experts in your field; kindly avoid technical jargon and acronyms.

Technical specifications (you must adhere to these guidelines for your project to be considered):

- Font: must be easily legible (Helvetica, Arial, Garamond, Times New Roman, etc.) at a size of 12 pt.
- Margins: at least 0.5" each side.
- Spacing: 1.5 lines or greater.

Substantive specifications. Interested faculty members are required to submit a project narrative not to exceed 12 pages, including a one-page executive summary.

This must include:

- Project description, including an explanation of how your project fits within the four categories described *infra*;
- Project rationale;
- Working checklist of UMLLAM objects that will be used in the project;
- An affirmation that the relevant collections repository(ies) has(have) been consulted and that such works will be available for the purposes outlined in the project description and proposal:
 - Lowe Art Museum: [Dr. Jill Deupi](#) (Beaux Arts Director and Chief Curator)
 - Libraries Special Collections: [Cristina Favretto](#) (Head)
 - Libraries Cuban Heritage Collection: [Beatrice Skokan](#) (Interim Chair);

Additional contacts are available on the Mellon CREATE Grants Program [website](#).

- Detailed work-plan, including timeline and budget;
- Assessment plan, with clearly articulated goals and objectives, as well as proposed assessment metrics (both qualitative and

quantitative);

- Statement of viability that articulates the faculty member's commitment to the success of the project and situates it among his/her other professional and/or scholarly undertakings; and
- Statement on diversity, indicating how the proposed project furthers inclusivity and promotes equality and mutual understanding.

Applications must be submitted via email to create-application@miami.edu no later than 5 pm EST on Friday, May 19, 2017. **Late applications will not be accepted.**

Award Categories and Criteria

Awards will be made to faculty under four broad categories, all of which hold UMLLAM's collections at their core and each of which can stand on its own or be combined with other areas in the case of more complex projects. These are:

1. *Collections-based Pedagogies*: Faculty seeking to integrate UMLLAM's collections into their teaching may do so under this rubric. Sample projects include, but are not limited to, the development or revision of courses to incorporate UMLLAM's materials in a meaningful way (including broader considerations of the history of collections and the roles and responsibilities of repositories); object-based research; and conservation pedagogies (with critical input from the Andrew W. Mellon Fellow for Paper Conservation).
2. *Collections-based Exhibitions*: Faculty-led projects falling into this category will promote the creation of new (virtual and physical) faculty- and student-curated exhibitions. It will also support the securing of loans from other institutions to complement and enhance UMLLAM holdings.
3. *Collections-based Programming*: Collections-based public lectures, talks, performances, film series, etc., delivered by faculty scholars and/or specialist administrative staff fall under this heading, which focuses on engaging UM's internal and external constituencies.
4. *Collections-based Research*: With hundreds of thousands of objects available through UMLLAM, UM's faculty and students have an array of original artifacts at their disposal for scholarly research projects. Such research could be conducted as part of a broader pedagogical strategy (category 1), incorporated into an exhibition project (category 2), and/or combined with a public presentation of findings or other program (category 3).

Applications will be reviewed based on the following criteria:

- Capacity to further clearly articulated pedagogical goals;
- Foreseeable impact, both short- and long-term; above all in the realm of student learning and engagement, advanced scholarship, and original research;
- Foreseeable impact, both short- and long-term, on UMLLAM's collections assets;
- Scholarly, scientific, and/or creative merit of the proposal;
- Feasibility of the project;
- Diversity and inclusion; and
- Inter-disciplinarity.

All applications will be scored on an overall quality scale from 1 to 10, with 10 being the highest. Feedback from the CREATE sub-committee will be summarized and made available to applicants upon conclusion of the review process.

Budget

Applicants should take care to justify each item in their budgets. Justification of requests for research support personnel and supplies that are typically provided by the academic department (art supplies, computers, scanners, printers, etc.) should be specific and compelling. Any equipment purchased with MCGP support becomes University property and is to be housed in the grant recipient's department. Any funding support contributed from other sources (departmental, research, etc.) should be indicated.

While MCGP funds may be requested for travel associated with execution of the proposed work they *may not* be used for conference travel. Requests for travel to work with archives must include evidence that these archives are not available via the internet. Travel funding will be disallowed if archived information is available digitally and/or online.

Any projects involving *digitization* activities should include evidence that the project budget has been reviewed by the UM Libraries Associate Dean for Digital Strategies [Sarah Shreeves](#).

Any projects involving the *conservation* of objects should include evidence that the project budget has been reviewed by the UM Libraries Conservator [Duvy Argandona](#).

Any projects involving the *exhibition* of objects should include evidence that the project budget has been reviewed by the Director and Chief Curator of the Lowe Art Museum and/or appropriate staff at the UM Libraries.

Publication costs and student wages may be funded.

Membership fees and salaries will *not* be funded.

Award Terms

- The award period begins immediately following notification of the grant award and continues through the last day of the specified academic term (e.g., projects approved for spring term 2018 will be available shortly after June 30, 2017 and can be expended through May 9, 2018).
- Awardees must adhere to the award budget. Funds may be re-budgeted with prior approval from the CREATE subcommittee.

Reporting Requirements

MCGP awardees are required to submit a final report to the CREATE subcommittee within 60 days of the funded project's completion date. This report must include:

- A detailed summary of all relevant activities performed during the period of the award;
- A review of goals and objectives attained, including qualitative and quantitative data;
- A summary of the project's impact on UMLLAM's collections, including a final checklist;
- A review of project's impact on diversity and inclusivity goals; and
- A final budget detailing all expenditures and indicating any unspent balances.

Questions

Any additional questions may be addressed by email to create-info@miami.edu.

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